

FACILITY PRIVACY NOTICE

1. Introduction

This privacy notice explains what personal information is collected when you visit Eastlands Trust's facilities, what it is required for and who it is provided to. The facilities referred to are:

- a. Belle Vue Sports Village (covering Belle Vue Leisure Centre and the National Basketball Performance Centre)
- b. Manchester Regional Arena
- c. Manchester Regional Gymnastics Centre
- d. Manchester Tennis & Football Centre
- e. HSBC UK National Cycling Centre
- f. National Squash Centre
- g. Platt Fields Park BMX Track
- h. Ten Acres Lane Sports Complex (covering National Taekwondo Centre)

The notice also describes why Eastlands Trust requires your data, and the legal basis on which it does this.

This privacy notice relates to our facilities only. It provides additional information that specifically relates to this particular aspect of our service, and should be read together with the Eastlands Trust corporate privacy notice, which provides more detail on the questions below. Click here to read our general corporate privacy notice https://mcractive.com/policies/Corporate-Privacy_notice.pdf.

2. What kinds of personal information does this service use?

When someone visits a sport or leisure facility that we operate, should they choose to take part in one of our sport or physical activity services, then we collect the following information about that person:

- Name
- Address
- Postcode
- Date of Birth
- Gender
- Method of payment & amount paid
- Facility/service accessed
- CCTV images (where CCTV is installed)

We also use the following special category personal information:

- Ethnicity
- Medical information that you choose to declare
- Information in relation to any disability you declare yourself as having

If you are willing to provide it to us, we will also collect:

- Contact telephone number(s)
- Email address(s)

Eastlands Trust

Head Office: c/o National Squash Centre & Regional Arena,
Etihad Campus, Gate 13, Rowsley Street, Manchester M11 3FF

Company Registration no.: 03747112

- Emergency contact name & contact telephone number(s)

3. What is your personal information is used for?

Eastlands Trust does this to be able to enter into an arrangement with you whereby we provide you with a service in return for a consideration (e.g. a payment, your time etc). Additional information can also be used to ensure that you are informed of any issues with the service, such as cancellations or amendments, or to ensure that the sport or activity you are undertaking is suitable for any health conditions you may have. The information also helps us to monitor our obligations in relation to diversity and equal opportunities.

4. What is the lawful basis we are relying on to use personal information?

We collect and use this information under provisions contained in the General Data Protection Regulation, Article 6. Specifically we collect the information referred to in paragraph 2 above under the requirements of a contractual obligation.

In relation to those elements of personal data in paragraph 2 above that are described as 'special category' items of personal information, we also collect that information under Article 9 of the General Data Protection Regulation, in that you have given us your explicit consent to process that particular personal information.

5. Where has your personal information come from?

In most cases, you will have provided the information to use directly to access our facilities. In a limited number of cases, we may have been given the information by partner organisations involved in the health and wellbeing sector, for example, Manchester's Physical Activity on Referral Service. For children who are accessing our services, we are also likely to have been given the information by their parents/guardians or schools.

6. Who will we share your personal data with?

Your personal data is shared securely with the following organisations where it is both necessary and appropriate to do so:

- a. Manchester City Council (as a joint data controller of your personal information)

In relation to certain services within our facilities, e.g. funded programmes, your information will also be shared with relevant other third parties where it is both necessary and appropriate to do so. These include:

- a. Active Communities Network
- b. East Manchester Youth Partnership
- c. Sport England
- d. National Governing Bodies of Sport
- e. NHS services

Where possible, we will either anonymise or use pseudonyms when sharing your data, but this will not always be possible.

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7. What rights do you have in relation to your personal information?

To read about what rights you have regarding the personal information used for this service, please click here <https://mcractive.com/policies/Corporate-Privacy-Notice.pdf>.

8. How to contact us

If you have any questions or concerns about how Eastlands Trust uses your personal information, please contact the Trust by email or post:

Email: dataprotection@eastlandstrust.org

Post: Head Office, National Squash Centre, Etihad Campus Gate 13, Rowsley Street, Manchester M11 3FF.

9. Complaints or queries

If you have any concerns about the way Eastlands Trust processes your personal information, you have the right to complain to the Information Commissioner's Office. The contact details are:

0303 123 1113 (Local rate) / casework@ico.org.uk

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF.

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